

## Admission Process for International UG Applicants

**Read the instructions carefully before filling out the application.**

Applications must be submitted online through the official website **www.staloysius.edu.in** or directly at **ugadmissions.staloysius.edu.in**.

### Stage 1: Pre-Submission of Online Application

#### 1. Registration

- Register by providing basic details and paying a **₹500/- registration fee** through digital payment.
- Use the credentials created during registration to log in and complete the application form. **All fields are mandatory.**
- Keep photocopies of the following documents ready before proceeding with the online application:
  - a) A **recent passport-size** formal photograph (selfies are not permitted).
  - b) Copies of the following mark sheets:
    - SSLC/Class 10th final exam mark sheet.
    - I PU/Class 11th final exam mark sheet.
    - II PU/Class 12th mid-term mark sheet.
  - c) Aadhar Card Number and APAAR ID.
  - d) SII ID for NRI/Foreign students. (Please click here for More details).

#### 2. Fill Out the Application

- The application consists of **three sections**: Personal Details, Family Details, and Academic Details.
- Ensure the **name, date of birth, and registered mobile number** match the details in the SSLC/Class 10th marks card to avoid verification discrepancies.

#### 3. Upload Documents

- Upload copies of the Aadhar card, SSLC/Class 10th, I PU/Class 11th, and II PU/Class 12th mid-term mark sheets along with a **formal passport-size photograph** (selfies are not permitted).

#### 4. Application Submission

- Save and edit the application anytime before final submission.
- Verify all details carefully before submission, as **errors may lead to disqualification**.

### Stage 2: Post-Submission of Online Application

#### 1. SAU-ET (St Aloysius University Entrance Test)

- Upon submission, applicants will receive a notification via **SMS/email** regarding the **SAU-ET schedule**.
- The **SAU-ET will be conducted online** for **one hour** and will consist of **50 multiple-choice questions (MCQs)**.
- The test will cover **General Knowledge and Aptitude-based questions** relevant to the chosen course.
- Instructions, login details, and scheduled test dates will be sent **two days before the exam**.
- **NRI and foreign students must attend SAU-ET** as per the schedule.

- Applicants must log in **10 minutes before** the SAU-ET for identification verification and keep their **Aadhar card ready**.
- 2. **Interview Process**
  - Shortlisted candidates will be notified via **SMS/email** regarding their **interview schedule**.
  - The interview will be conducted **online** for NRI/foreign students. Ensure a **stable internet connection** and upload **all required documents** beforehand.
  - Keep the following documents ready for the interview:
    - a) A **signed copy** of the online application (signed by both **parent and student**).
    - b) **Photocopies** of all uploaded mark sheets.
    - c) **Photocopies** of Aadhar and APAAR card.
  - **NRI and foreign students must register on the Study in India (SII) portal** to generate a unique SII ID.
- 3. **Provisional Admission**
  - Admissions are based on **academic performance, SAU-ET scores, and interview results**.
- 4. **Fee Payment Details**
  - The **fee structure** for various programs is available on the university website.
  - Selected candidates must **pay the course fee within three days** of the interview. Payment can be made:
    - **Online** (a payment link will be sent).
    - **At the Administrative Block (Counter #9 or #11)**.
  - **Failure to pay the fee within the deadline will result in admission cancellation.**

## **Final Admission (Post II PU/+2 Results)**

Once **II PU/+2 results are announced**, students must submit the following documents to complete the admission process:

### **Arrupe Block Office:**

- **B.Com students** – Counter #1, 2, & 4.
- **BBA students** – Counter #3.
- **B.Voc. students** – Counter #6.

### **Administration Block Office:**

- **BA students** – Counter #1.
- **BCA students** – Counter #8.
- **B.Sc. students** – Counter #13.

## **Required Documents for Final Admission**

### **For Foreign Students:**

- **Eligibility Certificate**
- **SII ID registration (Study in India portal) (more details)**
- **Migration Certificate**

- **Original & attested copies of Qualifying Marks Card**
- **Transfer Certificate (Original)**
- **SSLC Marks Card (1 attested photocopy)**
- **Student Visa (Original & 1 attested photocopy)**
- **AIDS-Free Certificate (Issued by a competent authority)**
- **Residential Permit & Registration Certificate** (from the Superintendent of Police and Foreigners' Registration Office).

### **Important Note:**

- **Eligibility Certificate:**
  - **Students from outside Karnataka and international students** must obtain an **Eligibility Certificate** through the university website after securing admission.
  - Notifications regarding this will be provided by the **Office of International Affairs**.

**It is mandatory for all NRI/International students to meet the university management/Office once they arrive in India** to complete formalities and to submit hard copies of all the required documents and also receive guidance regarding their academic journey.